



DEER PARK VOLUNTEER AMBULANCE (DPA)  
19 N ARNIM AVE  
DEER PARK, WA 99006

Rev: 01  
Date: 07/01/2021

**Job Title:** Emergency Medical Technician (EMT)  
**Department:** Field Operations  
**Compensation:** Outlined in employee agreement

**Employment Status:** Full Time/Part Time  
**Reports To:** Paramedic  
**Benefits:** Standard Sick Time

**Position Description:**

An EMT for DPA is responsible for responding on EMS calls within the region of Northeast Washington State, approximately 15 miles north of Spokane. They determine appropriate actions and responses to incidents and direct operations to assure the safe, efficient, and effective use of personnel, equipment and resources, and delivery of patient care. They provide appropriate patient care during transports to regional hospitals.

The EMTs are accountable for responding to emergency and non-emergency call as well as providing quality patient care. EMTs interact with fellow members, patients, patient's family/friends, fire personnel, law enforcement, hospital, and extended facility personnel along with members of the community.

**Education, Qualifications, and/or Certifications:**

High School Diploma.

Current state EMT certification

American Heart Association or equivalent Cardio-Pulmonary Resuscitation certification.

Completion of ICS 100, 200, 700 ,800 or ability to complete prior to start date.

**EMT Requirements:**

- Certified as Washington State EMT.
- Must be eighteen (18) years of age or older at time of hire.
- Must have less than three moving violations and possess a valid driver's license.
- Must have no felony convictions or disqualifying criminal history.
- Ability to pass the DPA Physical Fitness test.

**Desired Qualifications:**

- Initiative for self-improvement and preparing for additional responsibilities.
- Firm understanding of Spokane Country EMS protocols.

- Must have the ability to establish and maintain effective working relations with fellow employees, hospital staffs, fire units, police departments, communication centers (dispatch), management, neighboring EMS services and the public.
- Ability to always act in a professional manner and able to handle conflict and stressful situations with good judgment.
- Rural EMS Transport Experience (Preferred).
- Self-motivated to keep up on new skills, treatments, and protocol trends across the industry.
- 1 Year experience with and in “good standing” with DPA

### **EMT Responsibilities:**

The essential functions of the EMT include, but are not limited to, the following duties and responsibilities, which are listed in no order of importance or significance:

- Maintains a thorough knowledge of DPA’s policies and procedures.
- Maintains a clean and organized vehicle and equipment.
- Maintains a working knowledge and familiarization of dispatch procedures and can utilize GPS and/or map directions to respond to the incident scene.
- Acts as a role model in the perspective that quality patient care and customer service is the core of the organization's task.
- Provides guidance to EMS staff regarding patient assessment and treatment with the goal of optimal patient outcome and customer service.
- Ability to follow the guidance and direction of the on-duty Paramedic.
- Manages rapidly changing situations while maintaining smooth and efficient operations.
- Ascertains that all equipment is in good mechanical order.
- Ensures adequate supplies are available.
- Facilitates the collection of all run reports and perform initial quality assurance review.
- Works with other office personnel to fill shifts.
- Strong communication skills (verbal, written and presentations skills).
- Must demonstrate ability to function as a EMT on scene and during patient transport. Ability to exercise sound judgment in evaluating situations and in making decisions.
- Write and submit concrete and accurate reports on incidents within 48 hours of call.
- Keep abreast with new treatment and medical procedures through continuous training.
- Completes daily chores (i.e., washing vehicles, sweeping, vacuuming, washing dishes, cleaning dormitory restrooms, dusting and generalized facility cleaning, preparing emergency response vehicles for rapid deployment, and other non-routine chores assigned by the supervisor)
- Attend monthly staff meetings and training sessions as assigned.
- Ability to receive feedback, act and adjust accordingly during and after performance evaluations.

### **Working Conditions:**

EMTs work both indoors and outdoors, in all types of weather. Their work is physically strenuous and can be stressful, sometimes involving life-or-death situations.

Work involves intermittent to occasional exposure to unpleasant working conditions or undesirable elements. An occasional potential for cuts, bruises, muscle strains and exposure to blood borne pathogens, and contagious diseases; may be exposed to hazardous materials. Sometimes they can be injured by combative patients. These risks can be reduced by following proper safety procedures, such as waiting for police to clear an area in violent situations or wearing gloves while working with a patient. This position requires day, night, and weekend work.

**Physical Requirements:**

Work requires some physical effort. Lifting or performing work requiring physical exertion (up to 175 pounds) is intermittent (not a routine part of the job). The job requires sitting for periods of time, with an occasional need to stoop, kneel or crouch; occasional need to work in confined spaces and unusual positions to perform the task of emergency care and rescue.

**Disclaimer:**

The above information on this description, is designed to indicate the general nature and level of work performed by the EMT, within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required for this job. It is the policy of DPA not to discriminate against any person regarding race, color, religion, sex, age, national origin, marital status or physical or mental disability.

**Signatures of Approval:**

Director: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Annual Review:**

Director: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Director: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_