



DEER PARK VOLUNTEER AMBULANCE (DPA)  
19 N ARNIM AVE  
DEER PARK, WA 99006

Rev: 01  
Date: 06/01/2021

**Job Title:** Paramedic  
**Department:** Field Operations (Supervisor)  
**Compensation:** Outlined in employee agreement

**Employment Status:** Full Time/Part Time  
**Reports To:** Operations Manager  
**Benefits:** Outlined in employee agreement

### **Position Description:**

A Paramedic for DPA is responsible for responding on EMS calls within the region of Northeast Washington State, approximately 15 miles north of Spokane. They determine appropriate actions and responses to incidents and direct operations to assure the safe, efficient, and effective use of personnel, equipment and resources, and delivery of patient care. They provide appropriate patient care during transports to regional hospitals.

They are responsible for the operational quality and state of operational readiness of a combination EMS organization. This position provides and conducts a variety of management, technical support, and training duties in overseeing shift operations. Individuals work within their core group to ensure 24/7 Paramedic coverage for DPA. Paramedics work closely with management and peers to accomplish of DPA's goals and objectives.

### **Education, Qualifications, and/or Certifications:**

High School Diploma or equivalent

Current NREMT Paramedic certification

Advanced Cardiac Life Support and Pediatric Advanced Life Support certifications

Experience with rural EMS transport services is highly desirable.

### **Paramedic Requirements:**

- Minimum of two (2) years EMT experience and one (1) year experience as a Paramedic.
- Must be twenty-one (21) years of age or older at time of hire.
- Must have less than three moving violations and possess a valid driver's license.
- Must have no felony convictions or disqualifying criminal history.
- Ability to pass the DPA Physical Fitness test.
- Ability to pass drug screening.
- COVID-19 Vaccine documentation or exemption upon hire.

### **Desired Qualifications:**

- Washington state Paramedic License.

- Firm understanding of Spokane Country EMS protocols.
- Initiative for self-improvement and preparing for additional responsibilities.
- Must have the ability to establish and maintain effective working relations with fellow employees, hospital staffs, fire units, police departments, communication centers (dispatch), management, neighboring EMS services and the public.
- Ability to always act in a professional manner and able to handle conflict and stressful situations with good judgment.
- Self-motivated to keep up on new skills, treatments, and protocol trends across the industry.

### **Paramedic Responsibilities:**

The essential functions of the Paramedic include, but are not limited to, the following duties and responsibilities, which are listed in no order of importance or significance:

- Maintains a thorough knowledge of DPA's policies and procedures.
- Maintains a clean and organized vehicle and equipment.
- Maintains a working knowledge and familiarization of dispatch procedures and can utilize GPS and/or map directions to respond to the incident scene.
- Acts as a role model in the perspective that quality patient care and customer service is the core of the organization's task.
- Provides guidance to EMS staff regarding patient assessment and treatment with the goal of optimal patient outcome and customer service.
- Manages rapidly changing situations while maintaining smooth and efficient operations.
- Directs the activities of the field staff.
- Ascertains that all equipment is in good mechanical order.
- Ensures adequate supplies are available.
- Ability to supervise subordinates according to agency guidelines.
- Facilitates the collection of all run reports and perform initial quality assurance review.
- Assists with clinical training for all new hires.
- Works with other office personnel to fill shifts.
- Recommends changes to field operations to Director of Operations.
- Fulfills Management Team assignments and complete projects.
- Strong communication skills (verbal, written and presentations skills).
- Must demonstrate ability to function as a solo Paramedic on scene and during patient transport. Ability to exercise sound judgment in evaluating situations and in making decisions.
- Ability to offer constructive criticism in a diplomatic manner and receive such.
- Write and submit concrete and accurate reports on incidents within 48 hours of call.
- Keep abreast with new treatment and medical procedures through continuous training.

### **Working Conditions:**

Paramedics work both indoors and outdoors, in all types of weather. Their work is physically strenuous and can be stressful, sometimes involving life-or-death situations.

Work involves intermittent to occasional exposure to unpleasant working conditions or undesirable elements. An occasional potential for cuts, bruises, muscle strains and exposure to blood borne pathogens, and contagious diseases; may be exposed to hazardous materials. Sometimes they can be injured by combative patients. These risks can be reduced by following proper safety procedures, such as waiting for police to clear an area in violent situations or wearing gloves while working with a patient. This position requires day, night, and weekend work.

**Physical Requirements:**

Work requires some physical effort. Lifting or performing work requiring physical exertion (up to 175 pounds) is intermittent (not a routine part of the job). The job requires sitting for periods of time, with an occasional need to stoop, kneel or crouch; occasional need to work in confined spaces and unusual positions to perform the task of emergency care and rescue.

**Disclaimer:**

The above information on this description, is designed to indicate the general nature and level of work performed by the Paramedic, within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required for this job. It is the policy of DPA not to discriminate against any person regarding race, color, religion, sex, age, national origin, marital status or physical or mental disability.

**Signatures of Approval:**

Director of Operations: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Annual Review:**

Director of Operations: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_